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ಪ್ರ.ತಿ.ನೋ.

First Semester B.B.A.3/B.C.A.3/B.C.A.4 Examination, Nov./Dec. 2018

ಕನ್ನಡ

ಸಾಹಿತ್ಯ ಸಿಂಚನ – ೧ Basic (Regular) Time: 3 Hours Max. Marks: 80 ಸ್ಕೂಚನೆ: ಭಾಷೆ ಮತ್ತು ಬರಹ ಶುದ್ದಿಗೆ ಗಮನ ಕೊಡಲಾಗುವುದು. ಕನಕದಾಸರ ಕೀರ್ತನೆಗಳಲ್ಲಿ ಲೋಕ ನೀತಿ ಹೇಗೆ ವ್ಯಕ್ತಗೊಂಡಿದೆ ? ವಿವರಿಸಿರಿ. 15 ಕರ್ತವ್ಯ ಮರೆತ ಮನುಷ್ಯ ದುಶ್ಚಟಗಳಿಗೆ ದಾಸನಾದರೆ ಉಳಿದವರೊಂದಿಗೆ ವ್ಯವಹಾರ ಕುರಿತು ಚರ್ಚಿಸಿರಿ. ೨. ಆತಿ ಸಲುಗಿಯಿಂದ ವಿದ್ಯೆ ತಲೆಗೆ ಹತ್ತುವುದಿಲ್ಲ ಎಂಬುದನ್ನು ಅಗ್ನಿ ಭೂತಿ ವಾಯು ಭೂತಿಯ ಕಥೆಯ ಹಿನ್ನೆಲೆಯಲ್ಲಿ ಚರ್ಚಿಸಿರಿ. 15 ವಿಜ್ಞಾನದಿಂದ ಪರಿಸರ ಸಂರಕ್ಷಣೆ ಮತ್ತು ಪರಿಸರ ನಾಶದ ಕುರಿತು ಚರ್ಚಿಸಿರಿ. ೩. ಬೇಕಾದ ನಾಲ್ಕಕ್ಕೆ ಟಿಪ್ಪಣಿ ಬರೆಯಿರಿ. $(5 \times 4 = 20)$ ೧) ಜೇಡರ ದಾಸಿಮಯ್ಯ. ೨) ಪುರಂದರದಾಸರು. ೩) ಚೆನ್ನವೀರ ಕಣವಿ. ೪) ವಡ್ಡಾರಾಧನೆ. ೫) ಸೀನಪ್ಪ ೬) ನಾಗೇಶ ಹೆಗಡೆ. ೪. ಬೇಕಾದ **ಮೂರಕ್ಕೆ** ಸಂದರ್ಭದೊಡನೆ ಸೃಷ್ಟೀಕರ ನೀಡಿರಿ. 15 ೧) ಬೆಟ್ಟಕ್ಕೆ ಚಳಿಯಾದಡೆ ಏನ ಹೊದಿಸುವರಯ್ಯ. ಇಲ್ಲದ ಗುಣಗಳ ಬರಿಸೋದು ರೊಕ್ಕ. ೩) ಒಮ್ಮೆಯೂ ಕಂಡಿಲ್ಲ ಬದುಕಲ್ಲಿ ಬೆಲ್ಲ. ೪) ನನ್ನ ಉಪದೇಶ ಭಾಷಣದಿಂದ ಮಹತ್ಪಾಧನೆಯಾಗಿ ಬಿಡುತ್ತದೆ ಎಂಬ ನಂಬಿಕೆ ಏನೂ ನನಗಿಲ್ಲ. ೫) ನನ್ನಿಂದ ತಪ್ಪಾಗಿ ಹೋಯ್ತು ನಾನು ಪಾಪಿ. ೫. ಒಂದೇ ವಾಕ್ಯದಲ್ಲಿ ಉತ್ತರಿಸಿರಿ. 15 ೧) ಅಲ್ಲಮಪ್ರಭುವಿನ ತಂದೆ ತಾಯಿಯ ಹೆಸರೇನು ? ೨) ಯೋಗಾಂಗ ತ್ರಿವಿದಿ ಇದು ಯಾರ ಕೃತಿ ? ೩) ದಾಸರ ರಚನೆಗಳಿಗೆ ಏನೆಂದು ಕರೆಯುತ್ತಾರೆ ? ೪) ಪುರಂದರದಾಸರ ಮೊದಲಿನ ಹೆಸರೇನು ?

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- ೫) ಶರೀಫರ ತಾಯಿಯ ಹೆಸರೇನು ?
- ೬) ಮಣ್ಣಿನ ಮೆರವಣಗೆ ಇದು ಯಾರ ಕೃತಿ ?
- ೭) ಮಲಗಿಸೆನ್ನನು ತಾಯೆ ಇದು ಯಾರ ಕವನ ?
- ್) ಸತ್ಯಾನಂದ ಪಾತ್ರೋಟ ಯಾವ ಊರಿನವರು ?
- F) ಕಾಶ್ಯಪಿಯ ಗಂಡನ ಹೆಸರೇನು ?
- ೧೦) ಕುವೆಂಪುರವರು ಜ್ಞಾನ ಪೀಠ ಪ್ರಶಸ್ತಿ ಪಡೆದ ಕೃತಿಯ ಹೆಸರೇನು ?
- ೧೧) ಕರ್ವಾಲೊ ಇದು ಯಾರ ಕೃತಿ ?
- ೧೨) ಬಸವರಾಜ ಪಿ. ಡೋಣೂರವರು ಯಾವ ಊರಿನವರು ?
- ೧೩) ಕೈಗಾ ಅಣುಸ್ಥಾವರ ವಿರುದ್ಧ ಹೋರಾಡಿದವರು ಯಾರು ?
- ೧೪) ಎಚ್ಚೆಸ್ಕೆ ವಿಸ್ತರಿಸಿರಿ.
- ೧೫) ನನ್ನ ಧಣಿಗೆ ನನ್ನ ದನಿ ಇದು ಯಾರ ಕವನ ಸಂಕಲನವಾಗಿದೆ ?

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I Semester B.Com.3/B.B.A. 3 Examination, Nov./Dec. 2018 HINDI (Basic)

New (Fresher)

Text Book: 1) गद्यज्योति

2) पत्रलेखन

3) अनुवाद

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|------|---------|---|----------------------------|----------------------------|----------------|
| Time | : 3 | Hours | | | Max. Marks: 80 |
| 1. | किन्हीं | i दस प्रश्नों के उत्तर लिखिए। | | | (10×1=10) |
| | 1) | भारत के अंतिम गवर्नर जनरल कौन थे ? | | | |
| | | अ) सरदार पटेल | ब) चक्रवर्ती राजगोपालाचारी | क) नेहरू | |
| | 2) | आचार्य हजारी प्रसाद द्विवेदीजी की रचना क | ा नाम क्या है ? | | |
| | | अ) डायरी से | ब) खेल | क) कुटज | |
| | 3) | महादेवी वर्मा की छोटी बहिन का नाम क्या | ₹? | | |
| | | अ) श्यामा | ब) भामा | क) राधा | |
| | 4) | '' माँ भारती' रचना के लेखक कौन हैं ? | | | |
| | | अ) गुणाकर मुले | ब) रामवृक्ष बेनीपुरी | क) प्रेमचंद | |
| | 5) | ''पेट में पड़ा चारा' तो नाचे लगा बेचारा !'' | किसने कहा ? | | |
| | | अ) 'उग्र'जी | ब) 'उग्र' जी की चाची | क) 'उग्र' जी की माँ | |
| | 6) | टंडनजी एक सफल भी थे | l | | |
| | | अ) एडवोकेट | ब) कवि | क) गायक | |
| | 7) | हावड़ा ब्रीज (लौह पुल) कहाँ है ? | | | |
| | | अ) मुंबई | ब) कलकत्ता | क) मद्रास | |
| | 8) | ''भारतीय पुलिस कार्य पद्धति'' संबंधि रचन | ग का नाम क्या है ? | | |
| | | अ) माँ भारती | ब) खेल | क) इंस्पेक्टर मातादीन चाँव | : पर |
| | 9) | प्रेमचंद जी के बचपन का नाम क्या है ? | | | |
| | | अ) धनपतराय | ब) नवाबराय | क) राजेंद्र प्रसाद | |
| 1 | 10) | 'शनिः सबसे सुंदर ग्रह' कैसी रचना है ? | | | |
| | | अ) सामाजिक | ब) वैज्ञानिक | क) नैतिक | |
| 1 | 11) | अपनी प्राकृतिक सुषमा से कवियों और लेख | वकों आकर्षित करत | ा है। | |
| | | अ) मानसरोवर | ब) कैलाश · | क) हिमालय | |
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| | 12) | 'गद्यज्योति' के संपादक कौन हैं ? | | | |
| | • | अ) डॉ. रामकिशोर शर्मा | ब) विष्णु प्रभाकर | क) मिश्रजी | |
| | 13) | परसाई जी का जन्म कब हुआ ? | , | | |
| | | अ) 1924 | ৰ) 1930 _. | क) 1940 | |
| | 14) | 'Administration' का हिन्दी रूपांत | ा. स | | |
| | | अ) सुशासन | ब) प्रशासन | क) प्रवेश | |
| II. | किन | हीं दो की सप्रसंग व्याख्या कीजिए। | | | (2×5=10) |
| | 1) | ''भारत स्वतंत्र सर्वशक्तिसंपन्न प्रजातंत्रात्म | क गणराज्य हो गया। और मैं | उसका पहला राष्ट्रपती।'' | |
| | 2) | ''टण्डजी अत्यंत नम्र हैं, किंतु राष्ट्रीय तथा | भारतीय भाषाओं के गौरव की | ो रक्षा करने में वे कभी न झुकने वाले व्यक्ति | त्यों में से हैं।" |
| | 3) | ''हाँ, इम्पोर्टेड हैं। यहाँ तो मिलेंगे भी नहीं | , बहोत महँगे हैं।'' | | |
| | 4) | ''शनि हमारे सौर मंडल का एक अद्भूत अ | गैर सुंदर ग्रह है।'' | | |
| III. | किन | हीं दो प्रश्नों के उत्तर लिखिए। | · | | (2×10=20) |
| | 1) | 'कुटज' निबंध की समीक्षा कीजिए। | | | |
| | 2) | 'धरती और धान' में लेखक की गरीबी, अ | भाव एवं पीडा भरी जिन्दगी व | न वर्णन है।'' स्पष्ट कीजिए। | |
| | 3) | 'जहाँ आकाश नहीं दिखाई देता' में लेखक | ने किस प्रकार कलकत्ता महा | नगर का वर्णन किया है ? | |
| | 4) | शनि ग्रह के बारे में लेखक के विचार स्पष्ट | कीजिए। | | |
| IV. | किन्ह | िदो पर टिप्पणी लिखिए। | | | (2×5=10) |
| | 1) | माँ भारती | | | |
| | 2) | गौरा गाय | | | |
| | 3) | हिमालय ं. | | | |
| | 4) | खेल | | | |
| V. | कोई ' | दो पत्र लिखिए। | | | (2×10=20) |
| | 1) | बी. कॉम. परीक्षा में पास होने के बाद कन | • | कॉम. कोर्स में प्रवेश के लिए विश्वविद्याल | य के |
| | | रजिस्ट्रार के नाम एक प्रार्थना पत्र लिखिए। | | | |
| | 2) | मामानए पन के उनर में मैनेजर पट के लिए। | हेमातती शाग मिल्म हास्त | के राष्ट्र पर एक आवेद्य एवं निर्माता । | |

- 3) ओगले ग्लास कंपनी, ओगलेवाडी को खराब पैकिंग के लिए एक शिकायती-पत्र लिखिए।
- 4) अपने कपडे के दुकान के लिए बैंक से कर्ज मागते हुए किसी एक बैंक मैनेजर को पत्र लिखिए।

VI. हिंन्दी में अनुवाद कीजिए।

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When Nehru died, the question before the country was 'who' after Nehru? Lal Bahadur was there to fill his place. He was elected as the Prime Minister. He boldly faced the problem of Indo-Pakistan in 1965. He wanted these two countries to live as peaceful neighbours. Lal Bahadur was born in poor family. Even as Prime-Minster he was very simple. For his great services he was honoured with 'Bharat-Ratna'.

ನಹರು ದೈವಾಧೀನರಾದಾಗ ದೇಶದ ಮುಂದೆ ಇದ್ದ ಪ್ರಶ್ನೆ ನೆಹರು ನಂತರ ಯಾರು ? ಅವರ ಸ್ಥಾನ ತುಂಬಲು ಲಾಲ್ ಬಹದ್ದೂರ ಇದ್ದರು. ಅವರು ಪ್ರಧಾನ ಮಂತ್ರಿಗಳಾಗಿ ಚುನಾಯಿತರಾದವರು. ಅವರು ೧೯೬೫ ರಲ್ಲಿ ಭಾರತ-ಪಾಕಿಸ್ತಾನ ಸಮಸ್ಯೆಯನ್ನು ದೈರ್ಯದಿಂದ ಎದುರಿಸಿದರು. ಅವರು ಈ ಎರಡೂ ದೇಶಗಳು ಶಾಂತಿಯುತ ನೆರೆ-ಹೊರೆಯವರಾಗಿ ಬಾಳಬೇಕೆಂದು ಬಯಸಿದ್ದರು. ಲಾಲ್ ಬಹದ್ದೂರ ಬಡ ಕುಟುಂಬದಲ್ಲಿ ಜನಿಸಿದ್ದರು. ಪ್ರಧಾನ ಮಂತ್ರಿಗಳಾಗಿದ್ದಾಗ ಸಹ ಅವರು ಬಹಳ ಸರಳವಾಗಿದ್ದರು. ಅವರ ಮಹಾನ್ ಸೇವೆಯನ್ನು ಗುರುತಿಸಿ ಅವರಿಗೆ "ಭಾರತ ರತ್ನ" ನೀಡಿ ಗೌರವಿಸಲಾಯಿತು.

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I Semester B.B.A.3 Degree Examination, November/December 2018 MANAGEMENT CONCEPTS (Regular)

Time: 3 Hours

Max. Marks: 80

Instructions: 1) Write the Sections properly and answer the questions to the point.

- 2) Write the question numbers correctly.
- 3) Section D is compulsory.

SECTION - A

Answer any ten of the following:

 $(2 \times 10 = 20)$

- 1. What is MBO?
- 2. What do you mean by delegation of authority?
- 3. What is motivation? Give any two examples for motivation.
- 4. What is decentralisation?
- 5. What do you mean by unity of command?
- 6. What is reference checks?
- 7. What is decision making?
- 8. What is autocratic style of leadership?
- 9. What is esprit de corps?
- 10. What is theory X?
- 11. What is span of control?
- 12. What is selection?

SECTION - B

Answer any four of the following:

 $(4 \times 5 = 20)$

- 13. Explain Maslow's need Hierarchy theory.
- 14. Briefly explain principles of direction.
- 15. What is Recruitment? Explain the steps in Recruitment process.
- 16. What are the advantages and disadvantages of planning?
- 17. Write short note on:
 - a) Administration and
 - b) Management.
- 18. Mention and explain any five principles of organisation.

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SECTION - C

Answer any three of the following:

 $(3 \times 10 = 30)$

- 19. What is Direction? Explain the principles of direction.
- 20. Explain in detail the nature of management.
- 21. What is departmentation? Explain the need and importance of departmentation.
- 22 Explain in detail the process of MBO.
- 23. What is delegation of authority? Explain in detail the steps in delegation.

SECTION - D

(Compulsory)

 $(1 \times 10 = 10)$

- 24. Super Engineers Ltd., is a company engaged in construction of plants and factories globally. It also take up turn key projects and is among preferred list of many foreign companies. It has multiple organisation structure. The nature of company's operations compels it to have flexible structures. Presently, the company is planning to reorganise its structure in view of a major shift. It wants to restrict its area of operation to India, China and South Asia.
 - a) You are required to suggest a suitable structure of departmentation to Super Engineers Ltd.
 - b) Justify your answer.

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I Semester B.B.A. 3 Degree Examination, Nov./Dec. 2018 MANAGERIAL ECONOMICS

Time: 3 Hours

Max. Marks: 80

37122/A 220

Instruction: Part - IV compulsory.

PART - I

I. Answer any ten questions:

 $(10 \times 2 = 20)$

- 1) What is utility?
- 2) What is Macro Economics?
- 3) What is supply?
- 4) What is income elasticity of demand?
- 5) What is meant by perfect competition?
- 6) Explain production function.
- 7) What is direct consumption?
- 8) What are costs?
- 9) What is Oligopoly?
- 10) What is substitution effect?
- 11) State the law of Diminishing Marginal Utility.
- 12) What is Economies of scale?

PART - II

II. Answer any four of the following questions:

 $(4 \times 5 = 20)$

- 13) What is consumption? Explain types of consumption with examples.
- 14) What are the features of market?
- 15) Explain the nature of Managerial Economics.
- 16) What are Business Cycles Discuss their characteristics.
- 17) Explain the four factors of production.
- 18) Calculate the price elasticity of demand:

| Price (₹) | Quality Demanded (kg) |
|-----------|-----------------------|
| 10 | 15 |
| 8 | 25 |



PART - III

III. Answer any three questions out of five:

 $(3 \times 10 = 30)$

- 19) State and explain law of demand with its importances.
- 20) What is BEP? Calculate BEP in terms of Rupees and units along with mentioning formula for the following data:

Sale price per unit: Rs. 24/-

Variable cost per unit: Rs. 15/-

Annual fixed cost: Rs. 72,000/-

- 21) What is Managerial Economics? Explain its relationship with other disciplines?
- 22) Explain the features of Monopolistic Competition.
- 23) Write short note on:
 - a) Innovation theory of profit
 - b) Oligopoly.

PART-IV

- IV. Answer the following question (compulsory):
 - 24) The total fixed cost of Shah and Sanghi is Rs. 600/-

Prepare a cost schedule relating to TC, TVC, AFC, AVC and AC by using the data given below:

| Units of output | 1 | 2 | 3 | 4 | 5 | 6 |
|-----------------|----|----|-----|----|-----|----|
| MC | 20 | 10 | 15 | 30 | 30 | 40 |
| (Marginal Cost) | 20 | 10 | 1.5 | | 0.0 | 10 |

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I Semester B.B.A.3 Examination, Nov./Dec. 2018 (Regular)

PRINCIPLES OF MARKETING

Time: 3 Hours

Max. Marks: 80

Instructions: Part - IV is compulsory.

PART - I

1. Answer any ten questions. Each question carries two marks.

 $(10 \times 2 = 20)$

- a) Define marketing.
- b) What is need, want and demand?
- c) What do you mean by demographic environment?
- d) What is market potential?
- e) What is niche marketing?
- f) What is market targeting?
- g) Name 4 P's of marketing mix.
- h) Define product.
- i) What is by-product pricing?
- j) Name any 4 elements of promotion mix.
- k) What is marketing plan?
- 1) Expand SWOT and CRM.

PART - II

Answer any four questions. Each question carries five marks.

 $(4 \times 5 = 20)$

- 2. Explain functions of marketing.
- 3. Why there is need for market segmentation? Explain.
- 4. Distinguish between consumer products and industrial products.
- 5. Distinguish between Advertising and Sales Promotion.
- 6. Explain importance of marketing plan.
- 7. Explain different levels of product.

PART - III

Answer any three questions. Each question carries ten marks.

 $(3\times10=30)$

- 8. Explain different approaches of marketing.
- 9. Explain micro environmental factors of marketing environment.
- 10. Explain different segmentation bases for industrial products.
- 11. Define promotion mix. Explain different tools of promotion mix.
- 12. Explain contents of marketing plan.

PART – IV (Compulsory)

 $(1 \times 10 = 10)$

13. What is new product development? Explain the process of new product development.



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I Semester B.B.A. 3 Degree Examination, Nov./Dec. 2018 Paper – I: BASICS OF ACCOUNTANCY (Fresh and Repeater New Syllabus)

Time: 3 Hours

Max. Marks: 80

Instructions: 1) Show calculations whenever necessary.

- 2) Section D is compulsory.
- 3) Simple calculator is allowed.
- 4) Write the question number correctly.

SECTION - A

I. Answer any ten of the following:

 $(10 \times 2 = 20)$

- 1) What is book-keeping?
- 2) What is Journal?
- 3) What is Cashbook?
- 4) What are Contra Entries?
- 5) What is net profit?
- 6) What is Ledger?
- 7) What is capital?
- 8) What is the rule of Nominal Account?
- 9) What is Bank Reconciliation Statement?
- 10) Who is solvent person?
- 11) What is Return Inwards?
- 12) What is Trading Account?

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SECTION-B

II. Answer any four of the following:

 $(4 \times 5 = 20)$

- 13) Explain the different kinds of Accounts.
- 14) Prepare simple Petty Cashbook:

| 2017 | | ₹ |
|---------|------------------------------------|-----|
| Mar. I | Received cheque from chief cashier | 100 |
| Mar. 3 | Paid for stationary | 10 |
| Mar. 8 | Purchased postal stamps | . 5 |
| Mar. 12 | Paid for cartage and coolie | 8 |
| Mar. 18 | Purchased papers and pencils | 25 |
| Mar. 20 | Paid for taxi hire charges | 20 |
| Mar. 24 | Paid tips to peons | 2 |
| Mar. 27 | Paid Vinod as advance | 15 |
| Mar. 30 | Sent telegrams | 4 |
| Mar. 31 | Paid for refreshments to customers | 6 |

- 15) Shri Shyam purchased a machinery costing ₹ 2,00,000 on 1-1-2017. The depreciation is charged at 10% pa. at the end of every year. Prepare machinery account for three years under fixed installment method. The year ending is 31st December.
- 16) Prepare Personal Account of Mr. Mukund from the following transactions.

| 2018 | | ₹ |
|---------|--------------------------------|-------|
| Feb. 1 | Bought goods from Mukund | 4,000 |
| Feb. 6 | Paid him on account | 2,500 |
| Feb. 12 | Returned goods to him | 200 |
| Feb. 17 | Sold goods to him | 800 |
| Feb. 19 | Received goods returned by him | 100 |
| Feb. 24 | Mukund paid us cash | 500 |
| Feb. 28 | Paid him cash | 200 |



17) Prepare Profit and Loss Account from the following:

| | ₹ | | ₹ |
|-------------------|--------|-------------------------|-------|
| Gross profit | 60,000 | Rent | 4,000 |
| Salaries | 15,000 | Printing and stationary | 1,200 |
| Discount (Dr.) | 2,000 | Discount (Cr.) | 1,400 |
| Commission earned | 2,600 | Interest paid | 1,800 |
| Insurance | 1,700 | Travelling expenses | 1,500 |
| Carriage outwards | 1,300 | Sundry expenses | 500 |
| | | | |

18) Prepare Trial Balance:

| | ₹ | | . ₹ |
|------------------|--------|----------------|--------|
| Drawings | 2,000 | Bad debts | 580 |
| General expenses | 4,740 | Loans (cr.) | 7,880 |
| Building | 20,000 | Sales | 68,000 |
| Stock | 16,540 | Purchases | 40,000 |
| Wages | 8,500 | Bank overdraft | 10,000 |
| Debtors | 6,280 | Capital | 10,260 |
| Creditors | 2,500 | | |

SECTION - C

III. Answer any three of the following:

 $(10 \times 3 = 30)$

19) Journalize the following:

| 2017 | | ₹ |
|--------|------------------------------------|--------|
| Mar, 1 | Kumar commenced business with cash | 25,000 |
| Mar. 2 | Deposited into bank | 15,000 |
| Mar. 3 | Bought goods from Raju and Co. | 5,000 |
| Mar. 4 | Paid Raju and Co. by cheque | 1,500 |

| Mar. 5 | Sold goods to Manju | 4,000 | |
|----------------|---|-----------------------------------|--|
| Mar. 6 | Returned goods to Raju and Co. | 200 | |
| Mar. 7 | Received from Manju on account | 1,200 | |
| Mar. 8 | Received commission | 400 | |
| Mar. 9 | Paid office rent by cheque | 600 | |
| Mar. 10 | Withdraw cash from bank for personal use | 700 | |
| 20) Prepare th | ree column cashbook from the following: | | |
| 2017 | | | |
| Mar. 1 | Balance of cash ₹ 200 and at bank ₹ 5,000 | | |
| Mar. 3 | Received cash ₹ 500 and cheque ₹ 400 for | cash sales | |
| Mar. 4 | Paid the above cheque of ₹ 400 into bank | | |
| Mar. 6 | Paid Gopal by cheque ₹ 680 and he allowed discount ₹ 20 | | |
| May 9 | Paid by cheque for cash purchases ₹ 100 | | |
| May 12 | Received cash from Raghu ₹ 600 in full se | ttlement of his account ₹ 630 | |
| May 14 | Paid sundry expenses in cash ₹ 10 | | |
| May 15 | Withdrawn from bank for personal use ₹ 5 | 00 | |
| May 18 | Paid cash for wages ₹ 140 | | |
| May 20 | Sham and Co. paid direct into our bank acc | eount ₹ 700 | |
| May 23 | Paid cash for commission ₹ 350 | | |
| May 24 | Paid office rent by cheque ₹ 320 | | |
| May 26 | Paid cash ₹ 200 and cheque ₹ 300 for purchand Co. | hase of office furniture from Rao | |
| May 30 | Paid staff salaries by cheque ₹ 400 | | |
| | | | |

May 31 Paid cash into bank ₹ 100.



21) Enter the following transactions in the proper subsidiary books:

| 2018 | : | ₹ |
|---------|--|-------|
| Mar. 1 | Purchased goods from Shankar traders | 1,000 |
| Mar. 2 | Sold goods to R. Rajanna | 900 |
| Mar. 3 | Sold goods to G. Govind | 600 |
| Mar. 4 | Bought goods from Lucky traders | 800 |
| Mar. 6 | Sold goods to M. Murthy | 500 |
| Mar. 7 | Returned goods to Shankar traders | 200 |
| Mar. 8 | Received goods returned from G. Govind | 30 |
| Mar. 10 | R. Rajanna returned us goods. | 50 |
| Mar. 11 | Sold goods to K. Kumar | 400 |
| Mar. 12 | Bought goods from Shankar traders | 700 |
| Mar. 14 | Sold goods to Shekhar | 650 |
| Mar. 16 | Returned goods to Lucky traders | 100 |
| Mar. 18 | K. Kumar returned goods | 20 |
| Mar. 20 | Sold goods to M. Murthy | 450 |
| Mar. 21 | Sold goods to Bhaskar | 250 |
| Mar. 22 | Bought goods from Anthony | 650 |
| Mar. 24 | Bought from Shariff, goods | 550 |
| Mar. 27 | Sold goods to Hussain | 480 |
| Mar. 28 | Returned goods to Anthony | 70 |
| Mar. 31 | Bhaskar returned goods | 10 |

- 22) From the following particulars prepare a Bank Reconciliation Statement as on 31-3-2009.
 - a) Bank balance as per cash book as on 31-3-2009 ₹ 12,000.
 - b) Out of total cheques amounting to ₹2,500 issued before 31-3-2009, cheques of ₹500 were presented for payment in April 2009.

- c) Of the cheques amounting to ₹2,900 paid into bank during March 2009 cheques of ₹2,000 only were credited in passbook so far.
- d) Interest on investments collected and credited only in pass book ₹ 400.
- e) There was a debit of ₹ 300 in the passbook for insurance premium paid as per standing instructions.
- f) Bank charges debited only in passbook amounted to ₹ 50
- g) Interest credited in passbook amounting to ₹ 150 was not recorded in the cash book.
- 23) Write short notes on any 2:
 - a) Concepts of accounting.
 - b) Types of subsidiary books.
 - c) Types of cashbooks.

SECTION - D

IV. Compulsory:

10

24) From the following Trial Balance of Janardhan prepare his Trading and Profit and Loss Account and Balance Sheet as on that date 31-3-2008.

| Name of accounts | Dr. | Cr. |
|------------------|----------------|-------------|
| Capital | _ | 30,000 |
| Drawings | 9,000 | _ |
| Sales | - | 1,21,500 |
| Purchases | 81,200 | _ |
| Sales return | 1,500 | |
| Purchase return | - | 1,200 |
| Opening stock | 13,000 | _ |
| Sundry creditors | | 15,000 |
| Sundry debtors | 18,000 | |
| Bills payable | · - | 5,300 |
| | | |



| • | 1,73,000 | 1,73,000 |
|-------------------------|----------|----------|
| Cash in hand | 300 | _ |
| Cash at bank | 2,000 | _ |
| Insurance | 700 | _ |
| Rent and taxes | 3000 | - |
| Printing and stationary | 3,500 | - |
| Wages | 7,000 | |
| Salaries | 13,800 | - |
| Furniture | 4,000 | _ |
| Machinery | 10,000 | - |
| Bills receivable | 6,000 | _ |

Additional information:

Stock on 31-12-2008 was valued as ₹ 16,000.